



**WORK SESSION AGENDA
JANUARY 21, 2025**

MAYOR'S REPORT

CODE ENFORCEMENT – SCOTT COURTEAU

FIRE DEPARTMENT – CHIEF SEKUTERSKI

COMMUNITY LIAISON – KIM BOURKE

VILLAGE ADMINISTRATOR COZZA

TRUSTEE GAUGHAN

- A) Hamburg Holidays
- B) Beautification
- C) Recreation

TRUSTEE HACKATHORN

- A) Historic Preservation
- B) Economic Development

TRUSTEE PARK

- A) Environmental Conservation
- B) Justice Department

TRUSTEE DAVIS

- A) Planning Commission
- B) Architectural Review Committee

VILLAGE ATTORNEY MURPHY

POLICE CHIEF RICK SCHARA

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA JANUARY 21, 2025

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

**** HEARING RE: UNSAFE BUILDING/STRUCTURE AT 39 LONG AVENUE ****

3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MONDAY, JANUARY 6, 2025.

4. CHARACTER COUNCIL OF WNY: The virtue for January is Wisdom. Wisdom is reflecting on experiences and using knowledge gained to make good decisions.

5. PUBLIC EXPRESSION

6. CORRESPONDENCE

A) Rainbow Collective of WNY re: Request to hold Pride in the Park event on Sunday, June 8, 2025
All correspondence is received, reviewed and on file in the Clerk-Treasurer's office

7. TRUSTEE MOTIONS

8. STAFF REPORTS

9. FURTHER PUBLIC EXPRESSION

10. MAYOR'S REPORT

11. CLOSE MEETING

MOTIONS
REGULAR MEETING

1. **MOTION** by Trustee Davis, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, January 6, 2025.

AYES:

NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas P. Tallman to execute an intermunicipal agreement by and between the Village of Hamburg and the Town of Eden regarding the purchase and sale of a 1997 Holder 9700 Tractor.

AYES:

NAYS:

3. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, to approve a request by the Rainbow Collective of WNY to hold a *Pride in the Park* event on Sunday, June 8, 2025 from 6:30 a.m. to 5:00 p.m. including setup and cleanup. Approval is subject to the applicant providing a *Facility Use Application and Agreement* and the appropriate insurance.

AYES:

NAYS:

4. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for one (1) 3.5 x 2.5' oval wall sign at 399 Pleasant Avenue, *The Scenic Space*, as presented by property owner Elizabeth Shoemaker and business owner Megan Lewandowski. The proposed PVC sign is black and white lettering on a tan/brown background. No lighting was proposed. Said application having been reviewed by the Architectural Review Committee at their meeting of January 14, 2025, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for a wall sign at 399 Pleasant Avenue, as recommended by the Architectural Review Committee.

AYES:

NAYS:

5. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for façade changes at 5952 Camp Road, *Hoelscher Meats*, as presented by Tyler Cybulski of Cybulski Contracting. Changes include repainting of the front façade, the addition of Hardie board plank pilasters, decorative lighting, a new aluminum awning and raised parapet over the front entranceway. The concrete slab area will also be walled in. Colors are cappuccino for the brick veneer and white pilasters. No new signage was proposed. Said application having been reviewed by the Architectural Review Committee at their meeting of January 14, 2025, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for façade changes/updates at *Hoelscher Meats*, 5952 Camp Road, as recommended by the Architectural Review Committee.

AYES:

NAYS:

MOTIONS
REGULAR MEETING

6. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for façade changes/updates at the *Now Pizzeria*, 88 Main Street, as presented by Architect Daryl Martin. Changes will include removal of the existing canvas awnings on the west and east elevations and replacement windows and doors made of clear thermoglass with black aluminum framing. New composite siding and aluminum trim with gutters will be added above the door and windows. A new metal roof will be installed over the concrete patio on the east side. Colors will be light and dark brown. No additional signage is proposed. Said application having been reviewed by the Architectural Review Committee at their meeting of January 14, 2025, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for façade changes/updates at the *Now Pizzeria*, 88 Main Street, as recommended by the Architectural Review Committee.

AYES:

NAYS:

7. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending January 21, 2025.

AYES:

NAYS: