



**WORK SESSION AGENDA
JANUARY 6, 2025**

MAYOR'S REPORT

CODE ENFORCEMENT – SCOTT COURTEAU

FIRE DEPARTMENT – CHIEF SEKUTERSKI

COMMUNITY LIAISON – KIM BOURKE

VILLAGE ADMINISTRATOR COZZA

TRUSTEE GAUGHAN

- A) Hamburg Holidays
- B) Beautification
- C) Recreation

TRUSTEE HACKATHORN

- A) Historic Preservation
- B) Economic Development

TRUSTEE PARK

- A) Environmental Conservation
- B) Justice Department

TRUSTEE DAVIS

- A) Planning Commission
- B) Architectural Review Committee

VILLAGE ATTORNEY MURPHY

POLICE CHIEF RICK SCHARA

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA JANUARY 6, 2025

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MONDAY, DECEMBER 16, 2024.
4. CHARACTER COUNCIL OF WNY: The virtue for January is Wisdom. Wisdom is reflecting on experiences and using knowledge gained to make good decisions.
5. PUBLIC EXPRESSION
6. CORRESPONDENCE
All correspondence is received, reviewed and on file in the Clerk-Treasurer's office
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION
10. MAYOR'S REPORT
11. CLOSE MEETING

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee Davis, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, December 16, 2024.

AYES:
NAYS:

2. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, to transfer \$35.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in December 2024.

AYES:
NAYS:

3. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, to authorize Mayor Thomas P. Tallman to execute an amendment to the the agreement between the Village of Hamburg and Flock Group, Inc. regarding the ownership of the Flock cameras.

AYES:
NAYS:

4. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salaries for the following Recreation Attendants PT for the 2024-2025 Fall/Winter season:

AFTERSCHOOL/ YOUTH CENTER PROGRAMS

Liam Stanton 28 Maple Ave.	\$17.60/hr
Torri Scholl 3174 Old Lakeview Rd.	\$14.75/hr

AYES:
NAYS:

5. **MOTION** by Trustee Park, seconded by Trustee _____, to authorize the appointment of Cari Fultz, 25 Buffalo Street, from the position of Substitute School Crossing Guard PT, to School Crossing Guard PT, effective January 2, 2025, with a daily rate of \$29.42 and a five-month probationary period.

AYES:
NAYS:

6. **MOTION** by Trustee Park, seconded by Trustee _____,

WHEREAS, the Board of Trustees has received a report from Code Enforcement Officer Scott Courteau, dated December 13, 2024, that the building located at 39 Long Avenue, owned by Joel T. Echeverria and Lisa M. Milligan is a danger to the life, health, property or safety of the public and inhabitants of the building; and

**MOTIONS
REGULAR MEETING**

WHEREAS, the Board of Trustees has reviewed said reports and discussed it with the Code Enforcement Officer and have determined that the report cites conditions that are dangerous and unsafe to the occupants and the public.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees orders the Code Enforcement Officer to serve notice to Joel T. Echeverria and Lisa M. Milligan that the building at 39 Long Avenue is dangerous and in need of repair, and further orders that the building shall be demolished if it is not repaired, subject to the conditions set forth in the notice.

BE IT FURTHER RESOLVED that Joel T. Echeverria and Lisa M. Milligan shall appear before the Board of Trustees for a hearing at Village Hall, 100 Main Street, Hamburg, New York on January 21, 2025 at 7:00 p.m.

AYES:

NAYS:

7. **MOTION** by Trustee Park, seconded by Trustee _____,

A RESOLUTION BY THE VILLAGE OF HAMBURG GRANTING PERMISSION (UPON NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYS DOT) APPROVAL) TO THE VILLAGE OF HAMBURG POLICE DEPARTMENT TO INSTALL LICENSE PLATE READER EQUIPMENT WITHIN THE GEOGRAPHICAL JURISDICTION OF THE VILLAGE OF HAMBURG AND THE STATE OF NEW YORK.

WHEREAS, the Village of Hamburg and Village of Hamburg Police Department are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along Route 62 and Route 75, located in the Village of Hamburg (hereinafter MUNICIPALITY), Erie County, and

WHEREAS, the MUNICIPALITY and the Village of Hamburg Police Department are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the Municipality, and

WHEREAS, the MUNICIPALITY and the Village of Hamburg Police Department will meet all State and Municipal requirements during the above-mentioned project, and

WHEREAS, the MUNICIPALITY and the Village of Hamburg Police Department reserves the rights to monitor and inspect the above mentioned project conducted within the geographical jurisdiction of the Municipality, and

WHEREAS, the Village of Hamburg Police Department will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or for Village of Hamburg Police Department

NOW, THEREFORE,

BE IT RESOLVED, that the MUNICIPALITY, by means of this Resolution, and upon NYS DOT approval, grants permission to the Village of Hamburg Police Department to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality.

**MOTIONS
REGULAR MEETING**

BE IT FURTHER RESOLVED that the Village of Hamburg Police Department shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and

BE IT FURTHER RESOLVED, that Thomas P. Tallman the Mayor of the Village of Hamburg has the authority to sign, with the concurrence of the Village's Legal Counsel and by the Village Board any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the MUNICIPALITY, and

BE IT FURTHER RESOLVED: That the Clerk of the MUNICIPALITY is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Village of Hamburg Police Department for processing of and inclusion to Law Enforcement Equipment (LEE) Application and Agreement with NYS DOT.

RESOLVED, that this Resolution shall take effect immediately.

AYES:

NAYS:

8. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for one (1) acrylic 2' x 6' wall sign at *J Med Aesthetics*, 11 E. Union Street, as presented by John Santillo. The proposed sign will have black background and white script lettering and will be located on the front of the building above the door. Lighting will come from existing lights on either side of the front door. Said application having been reviewed by the Architectural Review Committee at their meeting of December 17, 2024, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES:** the Application for Certificate of Compliance for building design standards for a wall sign at 11 E. Union Street, as recommended by the Architectural Review Committee.

AYES:

NAYS:

9. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for a housing project at 77 S. Buffalo Street, as presented by Christina Barmosz of Silvestri Architects. As per the Architectural Review Committee minutes of December 17, 2024, the location and physical appearance of the apartment row houses on both sides of the proposed driveway is appropriate to the scale and physical appearance of residential properties in the Village and meets the Village's Building Design Standards. Colors and materials were also acceptable (approved at the November ARC meeting). The windows will be casement-style vinyl, with black frames and white casings beyond the window opening, rendered in raised EFIS. Exterior doors are painted hollow metal. EIFS on the facades will have a smooth finish of one color on the upper area and textured finish with another color below. The ARC also recommends and the village concurs, that utility penetrations through the roofs and exterior wall of the apartment row houses match the color of the surrounding finish colors as much as practical to reduce undesirable contrast. The apartment balconies on the south side will be full 6' deep covered balconies with aluminum, picketed guardrails. The townhouse balconies are not covered, but were indicated to be the same size and railing material as the apartment balconies. Said application having been reviewed by the Architectural Review Committee at their meetings of November 19, 2024 and

MOTIONS
REGULAR MEETING

December 17, 2024, and the Architectural Review Committee having advised that the project meets the Village Building Design Standards, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for a housing project at 77 S. Buffalo Street. The Board of Trustees further notes that the Architectural Review Committee expressed concerns with certain aspects of this project unrelated to their review for compliance with the Village Building Design Standards. Those concerns will be forwarded to the applicant for their consideration.

AYES:

NAYS:

10. **MOTION** by Trustee Park, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending January 6, 2025.

AYES:

NAYS: