



**Application for Certificate of Compliance**  
**for Building Design Standards**  
**Central Business, Commercial & Professional Office Districts**

Applicant's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_ Phone(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Business Name \_\_\_\_\_ Zoned \_\_\_\_\_

Property Owner's Name (if diff. from applicant) \_\_\_\_\_

Property Address \_\_\_\_\_

Description of Proposed Work \_\_\_\_\_

\_\_\_\_\_

**The following must be included with this Application:**

- \_\_\_\_\_ Application Fee (payable by cash or check)
- \_\_\_\_\_ Survey/and or Site Plan of the property
- \_\_\_\_\_ Photograph(s) of existing and adjoining properties
- \_\_\_\_\_ Drawings/renderings/details of proposal
- \_\_\_\_\_ Samples or listing of specific materials and colors to be utilized
- \_\_\_\_\_ Additional spec/material data sheets
- \_\_\_\_\_ Façade Elevations/details
- \_\_\_\_\_ Perspective drawings, including the relationship to adjoining properties
- \_\_\_\_\_ Other information deemed necessary to visualize the proposed work

**The following is required BEFORE any work can begin:**

- \_\_\_\_\_ Architectural Review Committee (ARC) Review on \_\_\_\_\_
- \_\_\_\_\_ Final Approval by the Village Board of Trustees on \_\_\_\_\_
- \_\_\_\_\_ Signed Certificate of Compliance for Building Design Standards
- \_\_\_\_\_ Applicant must secure Permit w/Building Dept. located on the Lower Level HAMBURG TOWN HALL
- \_\_\_\_\_ Certificate of Appropriateness from Historic Preservation Commission
- \_\_\_\_\_ Review and Approval from the Planning Commission (Site Plan/Special Permit)
- \_\_\_\_\_ Variance by the Zoning Board of Appeals

For Office Use Only

Code Enforcement Review Date(s) \_\_\_\_\_

Architectural Review Committee (ARC) Review Date \_\_\_\_\_

Approved/Denied by Village Board \_\_\_\_\_ Date \_\_\_\_\_

Thomas P. Tallman, Mayor

Comments \_\_\_\_\_